



GOVERNMENT OF SIKKIM
FINANCE, REVENUE & EXPENDITURE DEPARTMENT
GANGTOK (SIKKIM)

No. 01/Fin/Adm.

Dated 17/5/2018

NOTIFICATION

In order to prevent and eradicate any fake/ false challans that has surfaced in the recent past against the deposits made in the State Bank of Sikkim on account of revenue collection of the State Government, the following procedures are hereby prescribed with immediate effect.

- 1) The existing procedure of preparing Challans in quadruplicate for deposits of Government Revenue shall be discontinued. Instead, Challans shall be prepared in duplicate by the authorized officer of the Department and the original copy of Challans shall be handed over to the depositors for presenting it to the State Bank of Sikkim for deposits.
- 2) The authorized officer shall ensure that the creditable head of account and other relevant classifications are correctly recorded in the Challan prior to forwarding the same to the State Bank of Sikkim. The Challans should be either pre-printed with relevant classification of receipt head or proper rubber seal is to be affixed indicating the same.
- 3) On receipt of the Challan from the authorized officer of the department, the State Bank of Sikkim shall generate computerized printed Bank Receipt (BR) in quadruplicate. The original copy is to be handed over to the depositor, second copy to be forwarded to the concerned department, third one to the Treasury & Pay & Accounts Office and the fourth one to be retained by them.
- 4) No hand written Bank Receipt (BRs) shall be entertained in the State Government forthwith. The SBS shall not receive any cash exceeding 2.00 Lakh (Two lakh) through each Challan. All the deposits exceeding Rs. 2.00 Lakh is to be accepted through electronic means, banking instruments and RTGS based on the instruction issued by the Reserve Bank of India and Ministry of Finance, Government of India from time to time.
- 5) The State Bank of Sikkim shall consolidate daily receipts, department-wise either on the same day or the next working day which shall be mailed to Finance, Revenue & Expenditure Department.

This Notification shall supersede Office Memorandum No. 53/Fin/Accts, dated 28.04.1997 and other circulars/Office Memorandums to the extent relevant.

By order and in the name of Governor.

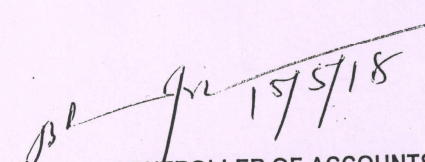
Sd/-
(V.B.PATHAK) IAS
PRINCIPAL SECRETARY
FINANCE, REVENUE & EXPENDITURE DEPARTMENT

Dated: 17/5/2018

Memo No. GOS/Fin/Adm./B-1771 01-10

Copy to:

1. All Heads of Department, Government of Sikkim,
2. All Heads of Offices,
3. Principal Secretary to HCM, Chief Ministers Office, Government of Sikkim,
4. Principal Secretary to his Excellency the Governor of Sikkim,
5. Principal Director, Treasury & Pay & Accounts Office, FRED,
6. Registrar General, High Court of Sikkim,
7. Managing Director, State Bank of Sikkim, he is requested to issue necessary direction to all Branches of State Bank of Sikkim,
8. All officers of Finance, Revenue & Expenditure Department,
9. Assistant Director(IT) for hoisting in Department website,
10. File and
11. Guard file.


17/5/18
CONTROLLER OF ACCOUNTS

